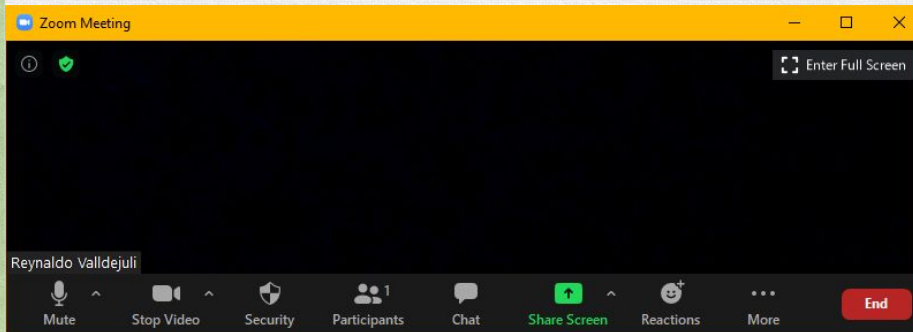


# Zoom Meeting Preparation

- Please make sure your phone or computer is muted to minimize background noise.
  - To do this, hover over the bottom left-hand side of your screen and click “Mute.”
- Please make sure you have turned off your camera to save bandwidth and prevent any connectivity issues.
  - To do this, hover over the bottom left-hand side of your screen and click “Stop Video.”
- Please submit questions during the presentation in the “Chat” function located on the bottom of your screen.



**NOTICE:** In accordance with the Americans with Disabilities Act, if you need special assistance at this meeting please contact [Idoecommunications@la.gov](mailto:Idoecommunications@la.gov).





---

## EdLink 360 Office Hours

### June 3, 2021

---



# Agenda

- Strategic Milestones & Progress Tracking - June/July
- EdLink Project Updates
- Next Steps & Further Communications





---

## Strategic Milestones & Progress Tracking

---



# Reflecting on May's Critical Milestones

During the month of May, LDOE EdLink Project Management team supported the continuation of the EdLink Project by completing the following milestones:

- Collaborated with PowerSchool leadership team to stabilize the EdLink system and to get school systems back in and submitting data
- Created a public facing progress tracker to ensure all school systems were set up, logged in, and submitting data to EdLink
- Conducted one on one training sessions for school systems just getting started to EdLink
- Posted a system issues and resolution tracker to provide data managers insight to known system issues and resolution of those problems
- Provided a set of Data Quality and Reporting dashboard enhancements to support data managers continued validation and review of data in EdLink
- Engaged in meaningful feedback conversations with school systems, both in office hours and small working group sessions. Feedback is driving more enhancements and release of additional dashboards



# EdLink Action Plan, Supports & Resources

**GOAL:** Support school systems through the launch of EdLink in August 2021 through a strategic set of resources and action steps through June & July 2021.

The EdLink Project Management team is dedicated to supporting the launch of EdLink by addressing the following areas:

- Continued LEA User Support & Communications
- Strategic Training & Progress Tracking
- Vendor Partnership
- Options for Oct MFP Legacy System Submissions



# Continued LEA Support & Progress Tracking

Staff IDs Completed	EdLink Security Coordinator Set Up	LEA IP Address Whitelisted with Vendor	At Least One EdLink K12 Data Analyst Set Up	LEA Submitting Extracts to EdLink 360	EdLink K12 Data Analyst Access Dashboards
100%	100%	99%	99%	39%	50%

## Additional progress tracking measures through June & July:

- LEAs are submitting the following files to EdLink
  - Calendars, Students, Staff, K3 Assessment
- LEAs are reducing the number of file and data quality errors weekly
- LEAs are participating in weekly training opportunities



# EdLink Training Supports

Data Systems & User Support team is committed to support the LEA data managers continued use of EdLink with a strategic set of training opportunities through the months of June & July.

- LEAs will be placed in different training groups
- Training group placement will be determined based on the following:
  - Current experience in EdLink: Submitting vs. Not Submitting
  - Same vendor - Student and/or Staff
  - LEA size: Small/medium LEAs vs larger LEAs
  - Other risk factors (i.e. new data manager, new vendor, etc.)
- Strategic training series for each group will be implemented over 2 months
- Each weekly training will grow on one another with the goal of increasing knowledge and competency in the EdLink system



# EdLink Training Supports

Training Next Steps	Timeline
Data Systems & User Support team will work to place each LEA in a training group	week of May 31st - June 4th
Data Systems & User Support team will send out an email to each training group. This email will contain the weekly training time, link and training topics through end of July	week of June 7th - June 11th
7 week Training Series begins: LDOE and LEAs meet weekly to participate in both training and QA time. Goal is to increase knowledge and proficiency in the EdLink system	week of June 14th - end of July



# Vendor Partnership

Over the last several weeks, LDOE has partnered with the vendors supporting our school systems.

- Many of the state's vendors are actively working with LEAs to get EdLink processes set up locally. They are also providing training.
- Most vendors have created and released automated scheduling of file submissions to EdLink.
- LDOE is working with vendors to answer their remaining programming questions in order to address any outstanding programming issues in an escalated manner
- LDOE has also made one on one vendor connections to try and increase turnaround time on programming updates and release of automated file processes.



# EdLink Dashboard Supports

LDOE Data Systems & User Support team are committed to support the LEA data managers continued use of EdLink with release of additional dashboards through the months of June & July.

- Former SIS reports to be released by the end of June:
  - SISR01, SISR04, SISR07, SISR13 & Enrollment Derivation Extract
- Suite of EdLink 360 Go Live dashboards released by the end of July:
  - Additional Student driven dashboards: Mobility, Discipline, Attendance, etc.
  - Assessments: Statewide Assessments, K-3, ACT, AP, IB, CLEP
  - Diverse Learners & Special Education
  - Staff, Certification & Educator Workforce





---

## EdLink Project Updates

---



# Oct MFP Legacy System Submission Option

The LDOE is committed to working with school systems through the launch of EdLink 360. Some LEAs have expressed concerns regarding EdLink 360 launch in August 2021.

PURPOSE: LDOE will allow school systems who are actively working in EdLink but concerned about the accuracy and completeness of their Fall 2021 data to submit to legacy systems.

- EdLink will go live and remain the source of truth for the 2021-22 school year
- Options for legacy submissions to Calendar, SIS, PEP and CLASS will be for the purposes of ensuring fall collection accuracy and completeness
- EdLink Project Management team has worked in conjunction with Executive Staff, MFP finance and OTS to finalize the details



# Oct MFP Legacy System Submission Option

School systems must meet the following criteria before becoming eligible to submit data to the legacy systems for fall 2021:

- School system must first be submitting to EdLink 360, including Calendar, Courses, Student, and Staff data\*
- School system must reach out to LDOE and partner for technical assistance, working together toward clearing record rejections and data quality errors in EdLink
- School system must review Data Validation dashboards for completeness and accuracy of data, and in doing so note concerns about the accuracy of the data in EdLink 360.

*\*Complete list of extracts will be discussed further in this presentation*



# Oct MFP Legacy System Submission Option

Approaching the fall snapshots, and after criteria have been met, school systems still having concerns regarding the quality and completeness of the data may request LDOE open up legacy systems.

- Superintendent/school system leader must make a formal request on behalf of the data manager to open up legacy systems.
- Special processing period(s) will be opened for each requested system
- LDOE will work with the school system to ensure completeness and accuracy of the legacy system submission
- LDOE will generate Data Validation reports from the legacy system and assist the school system in comparing that report to EdLink Data Validation reports
- School system must continue to work in EdLink and legacy systems until the final snapshot is taken and legacy system closed



# Timeline for Fall Legacy System Option: SIS

Action Item	Timeline
EdLink opens for 2021-22 school year - School Systems begin submitting to EdLink	August 1, 2021
School systems submit extracts to EdLink - correcting errors, addressing data quality issues, and reviewing validation dashboards	August 1 - Nov 19
School systems may submit a formal request to open legacy system(s); LDOE opens legacy SIS system, school systems begin submitting to legacy and continue with EdLink submissions	Oct 22 - Nov 5
LDOE supports school system review of legacy system & EdLink data through Oct student data snapshot	Oct 22 - Nov 19



# Timeline for Fall Legacy System Option: PEP

Action Item	Timeline
EdLink opens for 2021-22 school year - School Systems begin submitting to EdLink	August 1, 2021
School systems submit extracts to EdLink - correcting errors, addressing data quality issues, and reviewing validation dashboards	August 1 - Dec 10
School systems may submit a formal request to open legacy system(s); LDOE opens legacy PEP systems, school systems begin submitting to legacy and continue with EdLink submissions	Oct 22 - Nov 5
LDOE supports school system review of legacy system & EdLink data through Oct staff data snapshot	Oct 22 - Dec 10



# Timeline for Fall Legacy System Option: CLASS/TSDL

Action Item	Timeline
EdLink opens for 2021-22 school year - School Systems begin submitting to EdLink	August 1, 2021
School systems submit extracts to EdLink - correcting errors, addressing data quality issues, and reviewing validation dashboards	August 1 - Jan 7
School systems may submit a formal request to open legacy system(s); LDOE opens legacy TSDL systems, school systems begin submitting to legacy and continue with EdLink submissions	Oct 22 - Nov 5
LDOE supports school system review of legacy system & EdLink data through Oct CLASS staff/schedule data snapshot	Oct 22 - Jan 7



# Fall Legacy System Submission Option

The following are the EdLink extracts expected during the Fall collections. School systems must be submitting these extracts to EdLink:

- Calendars - Calendars, Calendars\_ext
- Courses - Course\_offerings, Course\_offerings\_ext
- Student - Students, Students\_ext, Enrollments, Enrollments\_ext, Student\_schedules, attendance, homeless\_services, k3\_assessement, and all discipline extracts
- Staff - Staff, Staff\_ext, Staff\_assignments, Staff\_assignments\_ext, payroll\_idoe, Staff\_course\_offering\_link, Staff\_course\_offering\_link\_ext, and staff\_absences (also vacant, contract staff, mentor\_teacher\_link extracts where applicable)



# Oct MFP Legacy System Submission Option

The following Legacy systems will be opened after approval of formal request. These record types may be submitted to the legacy systems:

- Calendar system (SPC) - must be submitted by all LEAs submitting to legacy
- Student Information System (SIS) - Demographics (010), Enrollment (040), Program (050), Section 504 (130), and Address if applicable (120)
- TSDL - CTE & CDF classes; however, LEAs can submit all class schedules
  - will replace CUR/SIS/PEP class schedule collections
- Staff - Staff demographics (100), Site-Position (200)

NOTE: LEAs may request to submit to one system or all of them, depending on the areas of concerns in the EdLink 360 data.



Following this presentation, school system leaders will receive a memo outlining the information presented today.

Additional questions following this call can be sent to [crystal.wilkinson@la.gov](mailto:crystal.wilkinson@la.gov) and [kathy.noel@la.gov](mailto:kathy.noel@la.gov)



# EdLink 360 Next Steps

If you are not currently submitting data to EdLink 360, please reach out to your vendor and request support to submit files. Vendors have a set of supports, trainings, and resources to provide school systems who are submitting for the first time. LDOE is also here to support.

- Training schedule, link and topics will be sent out week of June 14th
- Trainings will be recorded if you are unable to attend
- One on one supports and trainings will continue. Please reach out to us if you need assistance or have questions as you are working in EdLink.



# EdLink Office Hours

- EdLink Office Hours **10:00 am**
- Thursday 6/10
- <https://ldoe.zoom.us/j/96068167577>

# Data Coordinator Webinar & Office Hours

- Data Coordinator Webinar **1:00 pm**
  - Thursday 6/10 <https://ldoe.zoom.us/j/976397929>
- Data Coordinator Office Hours **1:00 pm**
  - Thursdays 6/17, 6/24 <https://ldoe.zoom.us/j/93069704449>